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# **MADISON MIDDLE STUDENT/FAMILY HANDBOOK**



# Vision

Madison Middle School is committed to enhancing the academic and personal success for all students.

# Mission

Madison Middle School will prepare students for life by ensuring an academically rich and safe learning environment where students become confident, responsible, reflective, innovative, and engaged life-long learners (*Cambridge Learner Attributes*).

# Core Values

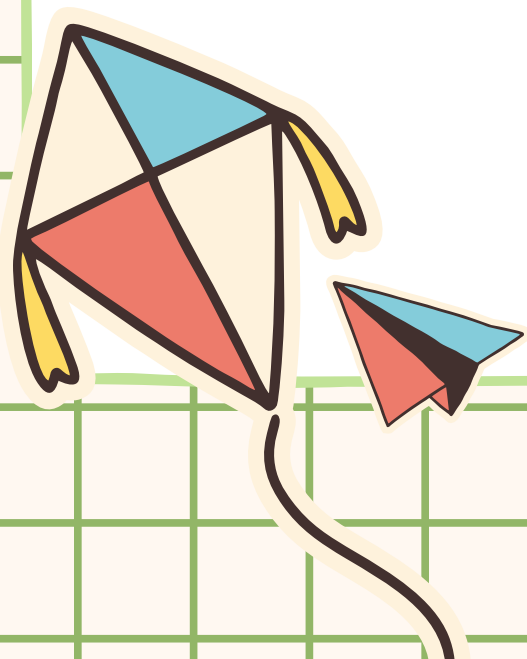
- Culture of Learning
- Collaboration & Support
- Safety (Physical and Psychological Safety) Environment
- Leadership
- Civility
- Accountability



# Civility Statement

## **HCPS Civility Statement**

In order to provide a safe, caring and orderly environment, the school district of Hillsborough County expects civility from all who engage in school activities. Mutual respect, professionalism and common courtesy are essential qualities that all need to demonstrate in promoting an educational environment free from disruptions, harassment, bullying and aggressive actions.



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# GENERAL INFORMATION



## BEFORE & AFTER SCHOOL CARE



Students may sign up for Before and/or After School Care at Madison MS for the 24-25 school year by visiting our school's website->selecting the Resources tab at the top of the page->Before and After-School Care. Registration is free.

Email [lena.digiovanni@hcps.net](mailto:lena.digiovanni@hcps.net) if you have questions related to before/after care.



## TRANSPORTATION

- Transportation information can be found at <https://www.hillsboroughschools.org/transportation> or on the school's website by or before August 9.
- Find My Bus Stop: WebQuery will have up-to-date busing information for the current school year. Any questions or concerns regarding buses, please contact Transportation. The Transportation Call Center can be reached at 813-982-5500 between the hours of 6:00AM - 6:00PM on Mondays, and 6:00AM - 7:00PM Tuesday through Friday. If you have an emergency beyond our scheduled hours of operation you can reach our School Security at 813-623-3996.



## HCPS HANDBOOK

Hillsborough County Schools Student Handbook:

<https://www.hillsboroughschools.org/conduct>

Please read this handbook and visit the link so that you are familiar with school/district policies.





## Physical Education (PE)

Florida State Law requires physical education for all 6th, 7th, and 8th grade students. An up-to-date statement from a doctor requesting curtailment or elimination of physical education must be on file at the school if your child is to refrain from any or all physical activities.

Sneakers are required. Slides/flip flops/Crocs cannot be worn during PE as this is a safety issue.

6th grade students will not dress out or be permitted into the locker room for PE during their first year at Madison MS.

## Student Nutrition

At Madison, breakfast and lunch is free for all students for the 2024-2025 school year. To receive more information regarding school meal benefits (including free/reduced lunch options), visit our school district's School Meal Benefits page for more information: [Student Nutrition Services / Meal Application | School Meal Benefits \(hillsboroughschools.org\)](https://hillsboroughschools.org)

\*Parents and/or students are not permitted to have food delivered from food delivering services (i.e. UberEats, Doordash, etc.).



# **Report Student Absences**

- It is the responsibility of the student's parent or guardian to report student absences. An attendance line is provided for this purpose. Call 813-272-3050 and choose the attendance option (Ms. Prall). Call as early in the morning as possible.
- A preplanned absence for a personal reason that is acceptable to the Principal, shall be considered excused. Permission for such absences must be requested and approved at least three (3) school days prior to the absence. A student who has an excused absence is permitted to make up missing classwork; the student should make arrangements with their teachers within three (3) school days of the student's return to school.



## **Access Supply List**

<https://www.hillsboroughschools.org/domain/4978>

## **SIGN IN/SIGN OUT PROCEDURES**

- **All students who arrive after the 9:35 a.m. tardy bell, must report to the Main Office to sign in. A parent/guardian should accompany the student to excuse the tardy.**
- **ALL students who must leave campus during school hours must have parent permission and administrative approval before they will be allowed to sign out.**
- **Picture I.D. is required when a parent or guardian is signing out a student. We will not release students to anyone who has not been designated on the emergency card.**
- **Students will not be called out of class until the parent/guardian is in the Main Office.**
- **The student sign-out system is located in the Main Office and students will not be permitted to sign out after 4:00pm (3:00pm on Mondays) with or without a parent present.**



## Madison Bell Schedule 24/25

	Regular	Early Release	Club day/Assembly	Homeroom
<b>Announcements</b>	9:35-9:38 (3)	9:35-9:42 (7)	9:35-9:42 (7)	HOMEROOM 9:35-10:00 (25)
<b>1<sup>st</sup></b>	9:38-10:26 (48)	9:42- 10:22 (40)	9:42-10:22 (40)	10:04-10:41 (37)
<b>2<sup>nd</sup></b>	10:30-11:18 (48)	10:26- 11:06 (40)	10:26-11:06 (40)	10:45-11:22 (37)
<b>3<sup>rd</sup></b>	11:22- 12:10 (48)	11:10- 11:50 (40)	11:10-11:50 (40)	11:26-12:03 (37)
<b>4<sup>th</sup></b>	12:14- 1:02 6 <sup>th</sup> grade lunch (48)	11:54-12:34 6 <sup>th</sup> grade lunch (40)	11:54-12:34 6 <sup>th</sup> grade lunch (40)	12:07-12:44 6 <sup>th</sup> grade lunch (37)
<b>5<sup>th</sup></b>	1:06-1:54 7 <sup>th</sup> grade & STEM lunch (48)	12:38-1:18 7 <sup>th</sup> grade & STEM lunch (40)	12:38-1:18 7 <sup>th</sup> grade & STEM lunch (40)	12:48-1:25 7 <sup>th</sup> grade & STEM lunch (37)
<b>6<sup>th</sup></b>	1:58- 2:46 8 <sup>th</sup> grade lunch (48)	1:22- 2:02 8 <sup>th</sup> grade lunch (40)	1:22-2:02 8 <sup>th</sup> grade lunch (40)	1:29-2:06 8 <sup>th</sup> grade lunch (37)
<b>7<sup>th</sup></b>	2:50-3:38 (48)	2:06- 2:46 (40)	2:06-2:46 (40)	2:10-2:47 (37)
<b>8<sup>th</sup></b>	3:42- 4:30 (48)	2:50-3:30 (40)	2:50- 3:30 (40)	2:51-3:30 (39)
<b>Activity</b>			3:34-4:30 (56)	

\*\*There will be no sign outs allowed after 3:00 on Mondays\*\*

\*\*There will be no sign outs allowed after 4:00 on Tuesdays-Fridays\*\*



# Madison Bell Schedule

## Semester 2 -24/25

\*\*\*\*\*Begins January 17<sup>th</sup> 2025\*\*\*\*\*

	Regular	Club day/Assembly
Announcements	9:30-9:33 (3)	9:30-9:33 (3)
1 <sup>st</sup>	9:33-10:23 (50)	9:33-10:13 (40)
2 <sup>nd</sup>	10:27-11:17 (50)	10:17-10:59 (42)
3 <sup>rd</sup>	11:21- 12:11 (50)	11:03-11:45 (42)
4 <sup>th</sup>	12:15- 1:05 (50)	11:49-12:31 (42)
5 <sup>th</sup>	1:09-1:59 (50)	12:35-1:17 (42)
6 <sup>th</sup>	2:03- 2:53 (50)	1:21-2:03 (42)
7 <sup>th</sup>	2:57-3:47 (50)	2:07-2:49 (42)
8 <sup>th</sup>	3:51- 4:41 (50)	2:53- 3:35 (42)
Activity		3:39-4:41 (62)

# ATHLETICS

ALL REQUIREMENTS MUST BE FULFILLED PRIOR TO THE FIRST DAY OF TRYOUTS. THIS INCLUDES A SPORTS PHYSICAL, PURCHASING DISTRICT INSURANCE, AND REVIEWING SAFETY VIDEOS.

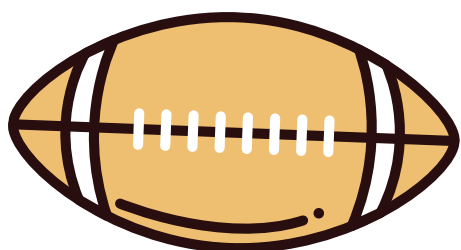
[HTTPS://WWW.HILLSBOROUGHSCHOOLS.ORG/ATHLETICFORMS](https://www.hillsboroughschools.org/athleticforms)

PARENTS AND STUDENTS MUST CREATE AN ONLINE ACCOUNT TO COMPLETE AND SUBMIT DOCUMENTS:

[HTTPS://STUDENTCENTRAL.BIGTEAMS.COM/](https://studentcentral.bigteams.com/)

## ELIGIBILITY:

- SIXTH GRADERS ARE ACADEMICALLY ELIGIBLE TO PARTICIPATE DURING THE FIRST SEMESTER. SIXTH GRADERS MUST EARN A 2.0 GPA OR HIGHER TO PARTICIPATE FOR 2ND SEMESTER SPORTS.
- 7TH & 8TH GRADE STUDENTS MUST HAVE A 2.0 GPA FROM THE PREVIOUS SEMESTER TO PARTICIPATE IN EXTRAMURAL SPORTS.
- CONTACT MS. LENA DIGIOVANNI AT LENA.DIGIOVANN@HCPS.NET TO DISCUSS ELIGIBILITY.
- STUDENTS ARE UNABLE TO PARTICIPATE IF RETAINED IN MIDDLE SCHOOL.
- EXTRAMURAL SPORTS (GIRLS & BOYS): BASKETBALL, VOLLEYBALL, TRACK & FIELD, SOCCER, FLAG FOOTBALL



# **SCHOOL HEALTH** **SERVICES**

## **MEDICATION GUIDELINES**



In compliance with Florida State Law, only prescription medication will be administered at school. Over-the-counter or sample medications must be accompanied by written orders from the physician. Whenever possible, medication schedules should be arranged so medication is given at home. If it becomes necessary for your child to take medication at school, please call for further information from our health assistant, in the school clinic, at 813-272-3050, extension 233.

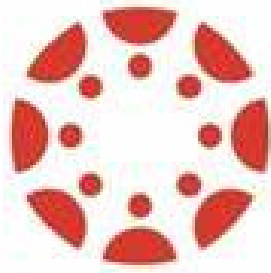


## **IMMUNIZATION REQUIREMENTS**

Students entering seventh grade must submit an updated immunization record with a Tdap.

The state law provides for the exclusion from school without proper immunization records. Your child will be excluded from school if the records are not complete prior to the first day your child will be attending seventh (7) grade.





# CANVAS

## Class Assignments, Grades, and Communication

Canvas is the primary platform for communication between students, parents, and teachers regarding class assignments, grades, and class information. Students and parents are strongly encouraged to check Canvas at least three times a week for updates from teachers.

Go to <https://sdhc.instructure.com/courses/36524> for detailed instructions on how to access the complete Canvas Family Guide at <https://bit.ly/canvasfamilyguide> ; or, use the links below.

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### Canvas Family Guide Intro:

- <https://youtu.be/Ggi4CGoeXCU>

### Access Canvas from your smartphone:

- **IOS:** <https://youtu.be/wHSzGzz0Eds>
- **Android:** <https://youtu.be/whMHB63VsJQ>

### How to monitor your child's progress:

- <https://youtu.be/ltIPx6tJUzQ>

# First Responders

<u>Topic</u>	<u>1st Person</u>	<u>2nd Person</u>	<u>3rd Person</u>
<b>Report Absence</b>	Ms. Prall	Grade-Level Team Leader	
<b>Student Grades</b>	Teachers	School Counselors	Administration
<b>Student Conflict/Mediation</b>	School Counselors	Administration	
<b>Athletics/Eligibility</b>	Ms. DiGiovanni	Coach Steinke	
<b>Schedule Changes</b>	School Counselors	Ms. Brown	
<b>District and State Assesments</b>	Ms. Brown		
<b>STEM Program Related Questions</b>	Mrs. Rafferty	Mrs. Hawkins	
<b>504 Plans Questions</b>	School Counselors		
<b>ESE/IEP Questions</b>	Ms. Galin- Attleson	Case Managers	
<b>Canvas Support</b>	Ms. Koji	School Counselors	
<b>Evaluations for Educational Services</b>	Ms. Galin- Attleson		
<b>Bully Reports</b>	Online/School Counselors	Administration	
<b>Registration Questions</b>	Ms. Willis	Ms. Harrison	

# **Madison's Expectations**

## **We Are STARS**

★ **S** **SAFE**

★ **T** **TASK ORIENTED**

★ **A** **ACCOUNTABLE**

★ **R** **RESPECTFUL**

★ **S** **STRIVING FOR  
EXCELLENCE**



# Arrival Procedures



- School hours are from 9:35am to 4:30pm. Mondays are Early Release Days (3:30pm dismissal).
- Students are allowed on campus at 9:00am and should be off campus no later than 4:40pm unless the student participates in a before or after-school program.
- Before-School Care hours: 7:30am-9:00am
- After-School Care hours: 4:30pm-6:30pm
- Car riders must be dropped off and picked up in the car rider line located in the faculty parking lot.
- Bus riders arrive in the front of the school and should report directly to the cafeteria.
- When students arrive on campus before 9:35am, they must do the following:
  - First, report to the cafeteria
  - Afterwards, report to the gymnasium.Students will be released to their First Period class by an adult. At no point, should students wander campus.
- Breakfast begins at 9:00am. Students who ride their bikes are reminded to walk their bikes when they are on campus and secure their bike in the bike rack area.

# Dismissal Procedures



- During dismissal, students are expected to leave campus immediately unless he or she participates in an extracurricular activity. Plan for rainy days and make sure your child knows what to do at dismissal if it is raining. In the case of severe weather, students may be held until conditions improve.
- At the end of the school day , car riders and walkers will be dismissed first. Afterwards, bus riders will be dismissed by their teacher when an announcement is made over the intercom. We will release students by calling their bus numbers over the intercom and students are expected listen attentively to the afternoon announcements.
- After school care students will be dismissed with car riders in walkers (new 2024-2025 school year).

# Cell Phone/ Electronic Policy

Cell phones, tablets, electronic games, smartwatches, and similar devices are not permitted during school hours unless permission has been granted by a staff member at Madison MS. Students may use their cell phones after school (after 3:25pm on Mondays and 4:25pm Tuesday-Friday). All other times, electronic devices must be turned off and out of sight. Taking pictures or videotaping is NOT permitted unless authorized. If a student needs to contact a parent/guardian during school hours, the student must request a hallway pass to the Office of Student Affairs or Main Office.

If a student violates this policy, his or her device will be confiscated. Below are outcomes for violating the electronic policy:

**1st Offense:** device returned at the end of the day, documented, student reminded of the policy.

**2nd Offense:** device returned at the end of the day, documented, and parent contacted/conference.

**3rd Offense:** parent must pick-up the device and conference with administrator.

**4th Offense:** parent must pick-up device, and student must drop off the device in the beginning of the day and retrieve device at the end of the day (parent must agree).

**5th Offense +:** student will receive a discipline referral for disobedience (progressive discipline).

## **Electronic Use Codes:**

**Green zone**-able to use designated devices

**Red zone**-permitted to use designated devices



# *Social Media Disruptions*

## Social Media Disruption (SMD):

- This section was added to assist schools in addressing the increasing volume of disruptions and behavioral offenses related to the use of Social Media.

- SMD is defined as the intentional use of digital devices such as cell phones, computers, tablets etc. to send, post, or share negative/harmful content that creates an adverse impact on a school's learning environment.

Negative/harmful content can in turn cause discomfort or humiliation, or unreasonably interfere with the school's ability to maintain routine safety and order on campus.

- This offense includes the transmission of negative/harmful content regardless of who the initial recorder was; i.e. if a student is sent the information and then in turn sends out the same information, they too are held accountable.

- This offense includes the intentional posting or sharing of messaging that is insensitive, inappropriate, harmful, and/or slanderous to individuals and/or to groups.

- This offense is not dependent upon the subject(s) awareness of being recorded. Negative/harmful content includes, but is not limited to:

- School fights
- Bathroom incidents
- Vaping/smoking
- Hazing
- Intentionally creating a disturbance
- Destruction of property
- Sexual conduct

# *Dress Code & Grooming Policy*

The dress and grooming of students shall be that which contributes to the health and safety of the individual, promotes a positive educational environment, and non-disruptive of the educational activities and processes of the school. Per the district's Student Code of Conduct:

- Shoes shall be worn. Skate tennis shoes and bedroom slippers are unacceptable and not allowed.
- Clothing that exposes the entire shoulder, tube tops, spaghetti straps, or similar type of clothing may only be worn with a blouse or shirt. Boys' shirts shall have sleeves.
- Clothing exposing the torso or the midriff, either front, back, or sides shall not be worn.
- Underwear shall not be visible. All pants and shorts shall be secured at the waist. Clothing traditionally designed as undergarments or sleepwear shall not be worn as outer garments.
- Clothing shall not expose the mid-chest area.
- Clothing not properly fastened or with tears that are indecent shall not be worn. Distressed jeans shall be no shorter than fingertip length.
- Mini-skirts, mini-dresses, and short shorts shall not be permitted. Hemlines shall be no shorter than fingertip length.
- Head coverings shall not be worn in the building unless required for religious observance or health-related reasons.
- Garments and/or jewelry that display or suggest sexual, vulgar, drug, gang, weapons, or alcohol-related wording or graphics, or that provoke or may tend to provoke violence or disruption in the school, shall not be worn. Wallet chains shall not be worn.

# Dress Code & Grooming Policy

**1st Offense: Change into expected dress code**

**2nd Offense: Change into expected dress code, phone call home, and conference with student**

**3rd Offense: Change into expected dress code, phone call home, and detention**

**4th Offense: Phone call home and one day of In-School Suspension (ISS)**

**5th Offense: Two days of In-School Suspension (ISS)**

**6th Offense +: May result in Out-of-School Suspension**



# TARDY POLICY

Students are expected to arrive to school/classes on time to increase learning opportunities and reduce classroom distractions. Furthermore, students will have four minutes to transition between classes. If a pattern of tardies occur, parents/guardians will be contacted and students will be held accountable.

## **1-4 unexcused tardies**

Conference with student and reminder of expectations; phone call to parent/guardian after the 4th unexcused tardy

## **5-8 unexcused tardies**

Detention(s); phone call to parent/guardian

## **9+ unexcused tardies**

Day(s) of In-school Suspension; conference with parent/guardian; modified transition plan



# MADISON'S

## CONDUCT CODES AND SCALE

**Code Definition Percentage Points Cut**

**D: Disruptive (stops flow of instruction) 2**

**C: Calling Out 2**

**OT: Off-Task 2**

**OS: Out of Seat 2**

**UN: Unprepared 2**

**OU: Out of Hillsborough County Dress Code 2**

**G: Gum / Candy / food / drinks 2**

**PD: Putting Down Students 2**

**IN: Inappropriate Language 2**

**PB: Inappropriate Behavior 2**

**DR: Disrespectful 2**

**UT: Unexcused Tardy 2**

**E: Inappropriate use of Electronics 2**

**R: Referral 5**



# HALLWAY PASSES

72 hallway passes for the school year  
(18 passes per quarter; 3 per week)

Hallway passes can be used for the  
restroom, clinic, and classroom visitations

Passes used during lunch do not count  
towards total passes

Students with medical or legal documentation  
will receive special accommodations

Students cannot use hallway pass for the  
first and last ten minutes of class

Students must have a pass while in the  
hallways during instructional time



# BULLYING



Bullying is defined as any written or verbal expression, or physical or electronic act or gesture, or a pattern thereof, that is intended to coerce, intimidate, or cause any physical, mental, or emotional harm to any student, or would be reasonably assumed to cause harm.

Three key elements must be present in order to fall into the Substantiated Bullying category.

- Behaviors that are repeated, or could be reasonably repeated
- Intentional
- Reflect a power imbalance between the individual engaged in bullying behavior and the one being bullied.

Bullying includes actions such as making threats, spreading rumors, attacking someone physically or verbally, or purposely excluding someone from a group. Cyberbullying is a specific form of bullying using technology to hurt, harm or humiliate another individual or group.

# Report Bullying



## Report to an adult on campus:

- In-person reporting
- Message an adult on Canvas
- Complete witness statement in Main Office and submit to a guidance counselor

Complete Anonymous Bullying Forms:  
[Anonymous Bully Report \(office.com\)](#)

HCPS Bullying Hotline Link can be found at:

- <https://www.hillsboroughschools.org/bullyprevention>



# SCHEDULE TEAM CONFERENCES

Want to schedule a team conference?  
Contact our team leaders or school  
counselors:

**6th Grade Team Lead:**

[dannielle.garcia@hcps.net](mailto:dannielle.garcia@hcps.net)

**7th Grade Team Lead:**

[heather.henderson1@hcps.net](mailto:heather.henderson1@hcps.net)

**8th Grade Team Lead:**

[izabella.sellmer@hcps.net](mailto:izabella.sellmer@hcps.net)

**STEM Team Lead:**

[terrassa.rafferty@hcps.net](mailto:terrassa.rafferty@hcps.net)

**School Counselors:**

[lisa.shaw@hcps.net](mailto:lisa.shaw@hcps.net)

[stephaniek.hawkins@hcps.net](mailto:stephaniek.hawkins@hcps.net)





# CLUBS

**All students will participate in a club at least once a month.**

Board games

Journalism (yearbook, social media, etc.)

Cooking Club

Art Club

Book Club

Lego Club

Technology Club

Fitness Club

Cheerleading Club

Sports Club (intramural sports)

Drama Club

Harry Potter Club

Music Club

Study Hall

Math League

CyberPatriot

NJHS

First Priority

Robinson HS Starlets (Color Guard)

....subject to change for the 2024-2025 school  
year

# Please Join

- Parent Teacher Student Association (PTSA)
- MASA (STEM Booster)
- Music Booster Program

More information will be  
shared via school newsletter



# REMINDERS/TIPS

REVIEW BIWEEKLY  
NEWSLETTERS ON  
CANVAS, TEXT  
MESSAGE, SCHOOL  
WEBSITE, OR EMAIL

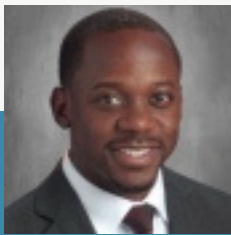
USE THE SIDEWALKS  
AND DO NOT WALK  
ON THE GRASS (PE  
FIELDS EXCEPTION)

CHECK GRADES ON  
CANVAS  
REGULARLY; ASK  
FOR HELP WHEN  
NEEDED

FOLLOW ALL SCHOOL-  
WIDE EXPECTATIONS  
AND PROCEDURES

ANY UNFINISHED  
CLASSWORK IS  
EXPECTED TO BE  
COMPLETED FOR  
HOMEWORK

# Administration, Support, & Resource Personnel



**David Parker**

*Principal*

david.parker@hcps.net

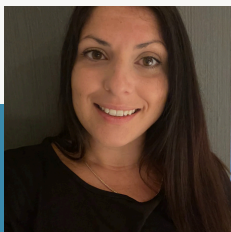


**Traci Brown**

*Assistant Principal for Curriculum*

antonio.cordovi@hcps.net

6th grade discipline, testing, scheduling, and etc.

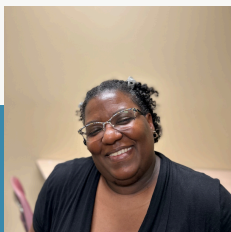


**Lena DiGiovanni**

*Assistant Principal for Student Affairs*

lena.digiovanni@hcps.net

7th and 8th grade discipline, athletics, facilities, etc.



**Treinqua Harrison**

*Principal Secretary*

treinqua.harrison@hcps.net



## **Courtney Willis**

*Data Processor*

courtney.willis@hcps.net

Registration, withdrawals, and records request



## **Dannielle Garcia**

*6th Grade Team Leader*

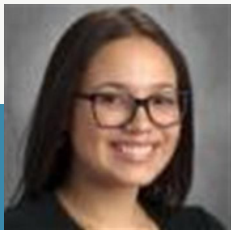
dannielle.garcia@hcps.net



## **Heather Henderson**

*7th Grade Team Leader*

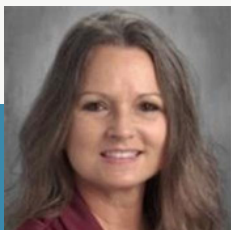
heather.henderson1@hcps.net



## **Izabella Sellmer**

*8th Grade Team Leader*

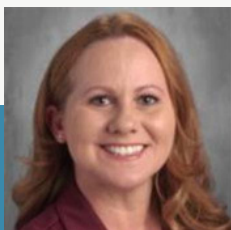
izabella.sellmer@hcps.net



## **Terrasa Rafferty**

*STEM Team Leader*

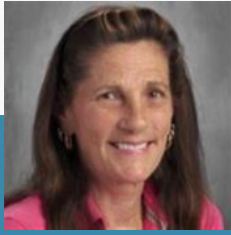
terrasa.rafferty@hcps.net



## **Coach Giovanetti**

*Elective Team Leader*

megan.giovanetti@hcps.net



## **Tracy Prall**

*Student Affairs Secretary*

tracy.prall@hcps.net

Attendance calls

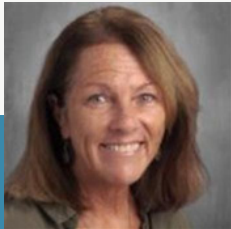


## **Doris Williams**

*Bilingual Paraprofessional*

doris.williams@hcps.net

Assist with ESOL students

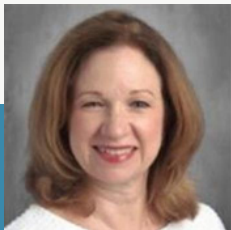


## **Lisa Shaw**

*School Counselor*

lisa.shaw@hcps.net

Students last name M-Z for 6th & 8th Grade & 7th Grade, 504



## **Stephanie Hawkins**

*School Counselor*

stephaniek.hawkins@hcps.net

Students last name A-L for 6th & 8th Grade, STEM, 504

Plans, counsel

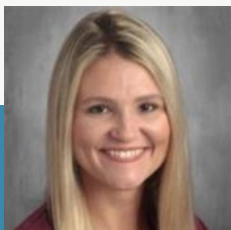


## **Larenz Johnson**

*Student Success Coach*

larenz.johnson@hcps.net

Support students with academic and behavioral concerns

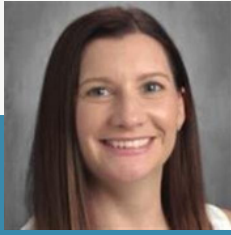


## **Hillary Suarez**

*Speech/Language Pathologist*

hillary.suarez@hcps.net





## **Amanda Koji**

*Media Specialist*

amanda.koji@hcps.net

Media Specialist, Book Fair, Canvas Support

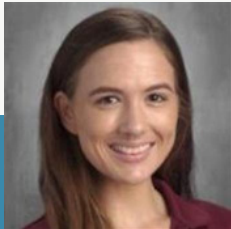


## **Calvin Glover**

*Campus Specialist*

calvin.glover@hcps.net

ISS Coordinator, Coach



## **Libby Galin-Attleson**

*Exceptional Student Education Specialist*

libby.galin-attleson@hcps.net

IEPs and eligibility



## **Officer Runkles**

*School Resource Officer*



## **TBA**

*Game Manager*

Coordinate extracurricular sports events

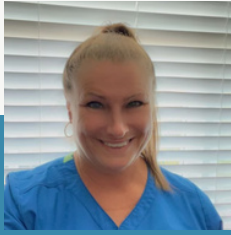


## **Ana Conti**

*Student Nutrition Manager*

ana.conti@hcps.net

Supervise and coordinate breakfast and lunch



## **Nurse Renee**

*School Nurse, LPN*

Administer medication, administer first aid



## **Nurse Mayo**

*School Nurse, RN*

Administer medication, administer first aid, perform physical examinations



## **Jenny Hunkins**

*School Psychologist*

[jenny.hunkins@hcps.net](mailto:jenny.hunkins@hcps.net)

Counsel, administer test and evaluations



## **Tessa Hunziker**

*School Social Worker*

[tessa.hunziker@hcps.net](mailto:tessa.hunziker@hcps.net)

*Monitor student attendance, counsel, assist families with resources*